

AGENDA

East Lansing City Council

Wednesday, November 7, 2007

City Council Chambers

7:30 p.m.

OPENING

1. Roll Call
2. Approval of the Agenda
3. Approval of the minutes from the October 16, 2007 regular meeting
 - Attachment A

SPECIAL PRESENTATION

Presentation for outstanding Community Service

- Staff Resource: Sam Singh

Presentation for the East Lansing High School Tennis Team and their State Championship Win

- Staff Resource: Sam Singh

Presentation for the Delta Sigma Phi Fraternity on their organization and sponsorship for the annual bed race

- Staff Resource: Kevin Beard

Presentation from the Annual Audit and Comprehensive Annual Financial Report

- Staff Resource: Mary Haskell

COMMUNICATIONS

4. Written communications received by Council
5. Communications from the audience
6. Communications from the Mayor and Councilmembers
7. At the meeting of October 23rd and 30th, 2007 Council took the following action:
 - Approved the minutes as corrected from the October 9, 2007 meeting.
 - Approved a contract with Allied Roofing & Siding Co. of Grand Rapids, Michigan in the amount of \$105,900 for the replacement of the Bailey Community Center child care wing roof and approved an amendment to the Parks Capital Projects budget in the amount of \$30,900.
 - Approved a purchase order with Miracle Recreation of Okemos, Michigan in the amount of \$87,860 for the purchase of "Splashpad" equipment and approved a purchase order in the amount of \$96,000 with Gunthorpe Plumbing of East Lansing, Michigan for the construction/installation of a "Splashpad" at the East Lansing Family Aquatic Center.
 - Approved a cost sharing agreement with Michigan Department of Transportation (MDOT) for Abbot Road reconstruction.
 - Approved a charitable solicitation request from the Leadership in Environmental and Agricultural Fields (LEAF) for October 31, 2007.
 - Approved Agreement to Transfer and Accept Conveyance of Right-of-Way.
 - Introduced and set for Public Hearing on November 7, 2007, Ordinance No. 1142; amendments to Property Maintenance Code regarding rental license exceptions for house-sitting and religious occupancy.
8. City Manager's Report
 - Executive Session
 - Property acquisition
9. City Attorney's Report

PUBLIC HEARING

10. Consideration of Ordinance No. 1142; an Ordinance to amend Article III – Property Maintenance Code – of Chapter 6 – Building and Building Regulations – of the Code of the City of East Lansing by making further local changes to the international Property Maintenance Code, 1998 edition, known as the Property Maintenance Code of the City of East Lansing, as adopted at Section 6-171 and amended by Section 6-175 by amending section ES-1001.2
 - Attachment B
 - Staff Resource: Howard Asch

11. Consideration of Ordinance No. 1175; an ordinance to amend Section 50-632 of Division 6 of Article VI – Business, Office and Industrial Districts – of Chapter 50 – Zoning – of the Code of the City of East Lansing to permit auto service centers within community or regional shopping centers located in the B-5 Community Retail Sales Business District, subject to special use permit approval
 - Attachment C
 - Staff Resource: Darcy Schmitt

12. Consideration of a Special Use Permit and Site Plan: An application from Meijer, Inc. to construct a 3,628 square foot convenience store and gas station on the northwest corner of Lake Lansing and Marfitt Roads. The entire site of the Meijer Store is 28.13 acres in size located at 1350 West Lake Lansing Road. The new construction would consist of a one story structure with a "green roof" opened 24 hours a day, utilizing a portion of the existing 1,006 parking spaces. The property is zoned in the B-5 Community Retail Sales Business District
 - Please refer to attachment C
 - Staff Resource: Darcy Schmitt

13. Consideration of Ordinance No. 1182; an Ordinance to amend Chapter 46 – Utilities – of the Code of the City of East Lansing by amending Section 46-1 – Definitions, by adding Article IV – Municipal Separate Storm Sewer System, Sections 46-200 through 46-212 – in order to provide for a Municipal Separate Storm Sewer System, regulate discharges thereto, and prohibit illicit connections and discharges, by adding Article V – Enforcement, Sections 46-300 through 46-303, and by repealing Sections 46-168 and 46-169
 - Attachment D
 - Staff Resource: Bob Scheuerman

14. Consideration of Ordinance No. 1184; an Ordinance to amend Section 36-86 of Article III– Collection And Disposal of Chapter 36 – Solid Waste – of the Code of the City of East Lansing to require that all owners of Single Family and Two-Family Dwellings Purchase and make available City wheeled carts for collection by the City after stipulated dates

- Attachment E
- Staff Resource: Todd Sneathen & Angela Mabin

CONSENT AGENDA

15. Approval of a resolution honoring outstanding community service

- Attachment F

16. Approval of a resolution honoring the East Lansing Tennis Team for their State Championship win

- Attachment G

17. Approval of Bond Authorizing Resolution for Issue and Sale of 2008 General Obligation Limited Tax Refunding Bonds to refund 1996 Building Authority Refunding Bonds to produce a net present value savings

- Attachment H

18. Approval of resolution recognizing Dr. James Niblock for his contribution to music & composition

- Attachment I

19. Approval of a resolution to recognize the fourth annual Delta Sigma Phi Bed Race

- Attachment J

20. Approval of a resolution to pay tribute to Dr. Martin Luther King, Jr.'s ideals of freedom, justice and peace

- Attachment K

21. Approval of an Addendum to the Stonehouse Village III Parking Structure Land Contract

- Attachment L

22. Approval of a recommendation from the East Lansing Election Commission to change two poll locations
 - Attachment M
23. Approval of change in date for the Tuesday, November 13, 2007 Work Session to Wednesday, November 14, 2007
 - Attachment N
24. Approval of free Holiday parking
 - Attachment O
25. Approval of settlement of litigation in the case of DTN vs. East Lansing
 - Attachment P
26. Approval of settlement of litigation in the case JJ Investment vs. East Lansing
 - Attachment Q
27. Memorandum of Understanding between the City of East Lansing and Michigan State University to enhance Elder Care and Child Care in the East Lansing Community
 - Attachment R
28. Approval of amending the purchasing policy relating to environmental friendly products
 - Attachment S
29. Introduce Ordinance No. 1185; An ordinance declaring a temporary moratorium on the issuance of certain rental housing licenses in areas around Avondale Square in the City of East Lansing
 - Attachment T
30. Introduce and set for Public Hearing on December 4, 2007 a Special Use Permit Modification: An application from Rite-Aid at 111 East Saginaw Street for a modification of their approved Special Use Permit to allow the sale of packaged alcoholic liquor
 - Attachment U

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31. Introduce and set for Public Hearing on December 4, 2007 Ordinance 1178; an ordinance to rezone the property at 218 W. Lake Lansing Road, a parcel consisting of .378 acres, from the RA Residential Agricultural District to the B-4 Restricted Office Business District
- Attachment V

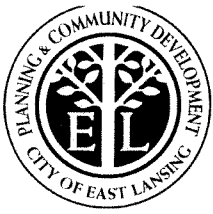
BUSINESS AGENDA

COUNCIL MEETINGS ARE CABLECAST "LIVE" OVER EAST LANSING COMMUNITY TV 22

Appointments with Councilmembers can be scheduled by calling
the Council Assistant: 319-6920

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517-319-6920
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HISTORIC DISTRICT COMMISSION

Quality Services for a Quality Community

MEMBERS

Kristin Pennock, Chair
Clarice Thompson,
Vice Chair

Michael Christensen
Paula Koppisch
Rich Mikel
Barbara Zynda
Vacancy

Council Liaison
Beverly Baten

City of East Lansing
**PLANNING &
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410 Abbott Road
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Staff Liaison
Ronald K. Springer

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AGENDA

December 13, 2007 – 7:00 p.m.
54-B District Court, Courtroom #2
101 Linden Street

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - A. October 11, 2007 Meeting
4. **APPROVAL OF AGENDA**
5. **INTRODUCTIONS**
6. **COMMUNICATIONS**
 - A. Written
 - B. Oral
 - C. Public Comment
7. **PUBLIC HEARINGS**
 - A. 630 Sunset Lane – Alteration/Deck
 - B. 710 Sunset Lane – Alteration/Siding
 - C. 315 Center Street – Alteration/Siding
 - D. 140 Collingwood – Alteration/Deck & Windows/Door
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - A. Nominations for 2008
10. **REPORTS FROM COMMISSIONERS**

[over]

11. STAFF ANNOUNCEMENTS

- A. Monthly Actions list
- B. Fraternity/Sorority Study Committee Status
- C. Policies
- D. Objects Committee

12. ASSIGNMENTS

13. ADJOURNMENT

Future Meetings: Dec 13 Regular Historic District Commission Meeting, 7:00 p.m.
 Jan 10 Regular Historic District Commission Meeting, 7:00 p.m.



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MINUTES

October 11, 2007– 7:00 p.m.
54-B District Court, Courtroom #2
101 Linden Street

Draft

Commissioners Present: Pennock, Thompson, Christensen, Koppisch

Commissioners Absent: Mikel, Zynda, Vacancy

Staff Members Present: Springer, Owen

1. CALL TO ORDER

Chairperson Pennock called the meeting to order at 7:00 p.m.

2. ROLL CALL

At the calling of the roll, Commissioners Mikel and Zynda were absent. There is one vacancy.

3. APPROVAL OF MINUTES

Thompson moved, supported by Christensen, to approve the minutes of the September 13, 2007 meeting. Corrections were suggested by Koppisch, Thompson and Pennock. **Vote:** All yeas. The minutes were approved as corrected.

4. APPROVAL OF AGENDA

Christensen moved, supported by Koppisch, to approve the Agenda. Koppisch suggested that the Centennial Plaque listed under Old Business be deleted since the Commission had dealt with it at the last meeting. **Vote:** All yeas. The Agenda was approved as corrected.

5. INTRODUCTIONS - None

6. COMMUNICATIONS

A. **Written** – None

B. **Oral** - None

6. **COMMUNICATIONS (continued)**

C. **Public Comment - None**

7. **PUBLIC HEARINGS**

A. **517 Ann Street**

Springer reviewed the application and the October 1, 2007 staff report. The owner, Steven Reynolds, is proposing to remove an exterior door on an addition to the house and replace it with a window matching the others on the addition. The addition was most likely added to the house just prior to 1962. Springer reported that the application appears to comply with the applicable standards of the Historic Preservation Code and staff is recommending approval, subject to two conditions.

Pennock asked the applicant if he wished to add any comments. John Reynolds indicated he was available to answer any questions.

Pennock opened the public hearing and asked if anyone wished to speak on this application. No one wished to speak, so Pennock closed the public hearing.

Christensen asked Pennock, from the perspective of an architect, if this modification seemed appropriate. Pennock replied that the addition is small and it seems odd to currently have three doors facing the driveway. She said the proposed alteration makes sense since the window would match the others, and the application appears consistent with the standards.

Thompson commented that the application seems minor and consistent with the Code; however, she suggested that the concrete stoop in front of the door be removed.

Koppisch commented that the application was acceptable as long as the new materials were compatible with the existing ones.

Motion: Thompson moved, to approve the application based on the following sections of the Historic Preservation Code and with the conditions listed.

- **The Secretary of the Interior's Standards for Rehabilitation** (Revised 1990), 20.101(b)(1)1, 2, 5, & 9,
- *The Secretary of the Interior's Guidelines for Rehabilitation and Guidelines for Rehabilitating Historic Buildings (1990), Building/Site, and*
- Section 20.101 **Preservation Guidelines** 20.101(b)(2),

Conditions of Approval:

- 1) The new window shall be approved by the Historic Preservation Officer prior to installation.

- 2) The new siding shall match the existing siding and be installed in whole piece segments.

The motion was seconded by Koppisch, who suggested that a condition should be added to make sure that the concrete stoop is removed.

Motion: Christensen moved, supported by Thompson, to add a third condition:

- 3) The concrete stoop shall be removed.

Vote on the motion to amend: All yeas, the motion carried by a vote of 4 to 0.

Vote on main motion, as amended with three conditions: All yeas, the motion carried by a vote of 4 to 0.

8. **OLD BUSINESS** - None
9. **NEW BUSINESS** - None
10. **REPORTS FROM COMMISSIONERS** - None
11. **STAFF ANNOUNCEMENTS**

A. Monthly Actions List

Springer noted new Certificates of Appropriateness that were approved.

B. Fraternity/Sorority Study Committee Status

Springer said that he is working to finalize the report within the next one or two weeks.

C. Policies

Christensen reported, in terms of both the Policies and Objects Committee, that they met on Tuesday night and staff passed out some useful information on fences, satellite dishes and other objects. Among other things, they discussed the fence at 1203 W. Grand River. Springer commented that staff approved the fence since the northern yard area of the lot is the only usable yard area for the children, and the fence seemed reasonably compatible with the unique architecture of the house.

Christensen indicated they had a good discussion but had not resolved anything yet. They will meet again after staff can do some more research.

D. Abbot(t) Road Committee Report

Springer reported that the City Council acted on October 2 to adopt the ordinance to change the street name. The ordinance will go into effect in November and the signs should be changed shortly thereafter.

Councilmember Baten commented that the City was already changing some of the street signs near the north end of the road. She complemented the Commission on this effort.

E. Objects Committee – (see above)

12. ASSIGNMENTS

Springer noted, in response to earlier questions, that the new sign for People’s Church had been approved. The sign will be an electronic message center, with LED lights that can change no more than once every 12 seconds. It will be set back 15 feet from the street, instead of the typical requirement of 25 feet.

13. ADJOURNMENT

Motion: Koppisch moved that the meeting be adjourned; Thompson seconded. **Vote:** All yeas. The meeting ended at 7:37 p.m.

Kristin Pennock, Chair

Ronald K. Springer, Secretary

Dated: _____

Approved: _____